COUNCIL OF THE TOWN OF INDIAN HEAD

Ordinance No. 07-01-25

Introduced By:	**Mayor and Council**
Date Introduced:	**July 7, 2025**
Town Council Hearing:	**None**
Amendments Adopted:	**None**
Date Adopted:	**August 4, 2025**
Date Effective:	**August 24, 2025**

AN ORDINANCE concerning

WAIVER OF PERMIT FEES

FOR the purpose of continuing an economic development incentive for businesses to locate, expand or remain in the Town of Indian Head by providing for the waiver of certain Town fees for certain construction activities for a certain period of time and subject to certain conditions.

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SECTION 1. BE IT ENACTED BY THE COUNCIL OF THE TOWN OF INDIAN HEAD, that, subject to the provisions of Sections 2 and 3 of this Ordinance it hereby waives the following permit fees as provided for in Ordinance 04-01-25:

1. All permit application fees for construction, additions, alterations, moving and demolition provided for in Section III.B. for new commercial structures and commercial additions except for grading permit fees provided for in Section III.B.4. of Ordinance 04-01-25.

2. All commercial permit inspection fees provided for in Section III.B.1. of Ordinance 04-01-25 except for reinspection fees provided for in III.B.2. of Ordinance 04-01-25.

3. All commercial use and occupancy permit fees provided for in Section III.B.3. of Ordinance 04-01-25.

4. All sign permit application fees for commercial signs provided for in Section III.C. of Ordinance 04-01-25.

5. All Administratve Fees with commercial building permits provided for in Section III.D. of Ordinance 04-01-25.

SECTION 2. AND BE IT FURTHER ENACTED that the waiver of fees provided for in Section 1 of this Ordinance shall apply to applications for commercial permits filed with the Town of Indian Head after the effective date of this Ordinance and on or before June 30, 2026.

SECTION 3. AND BE IT FURTHER ENACTED that, subject to Sections 1 and 2 of this Ordinance, the waiver of fees provided for by this Ordinance apply only to

commercial permits for the construction of new improvements or the renovation, alteration or expansion of existing improvements intended for following:

1. The location of a new business in the Town of Indian Head.

2. The relocation of an existing business within the Town of Indian Head.

3. The expansion of an existing business in the Town of Indian Head.

4. The improvement of premises of an existing business in the Town of Indian Head.

SECTION 4. AND BE IT FURTHER ENACTED that a person seeking a waiver of fees under this Ordinance shall file an application for the waiver along with the application for the applicable permit. The Town Administrator shall prescribe an application form for a fee waiver. The application form shall obtain information sufficient to demonstrate that the applicant satisfies the requirements of this Ordinance for the requested fee waiver.

SECTION 5. AND BE IT FURTHER ENACTED that this Ordinance shall become effective twenty (20) days following its adoption by the Council.

INDIAN HEAD TOWN COUNCIL

Brandon Paulin, Mayor

Ron Sitoula, Vice Mayor

Cassandra Stillwell, Councilwoman

ATTEST:

Town Clerk

8/4/25
Date